

Video Interaction Guidance Data Collection System Client Consent Form

Your practitioner has been asked by the Association for Video Interaction Guidance (AVIGuk) to use the Video Interaction Guidance Data Collection System (VIG-DCS) to record their client's data.

What is the VIG DCS?

The VIG-DCS is a web application that contains resources to explain what VIG is and an electronic form that your practitioner will complete with you.

What does this mean?

Your practitioner will complete an online form with you during your meetings before and after VIG. Your practitioner will ask the same questions as they normally would, but they will record some notes with you electronically. You and your practitioner will decide together which parts are best to complete to help with your discussions.

Why does my practitioner need to do this?

The DCS helps the practitioner to follow a standardised procedure during VIG, this means it is the same for everyone receiving VIG. These questions are designed to help you and your practitioner discuss what you want to get out of VIG and will guide the practitioner in the best way to help you.

The answers to your questions will also help AVIGuk evaluate the effectiveness of VIG. We hope this might encourage more services to use VIG in future.

What will happen to my data?

- Your practitioner will not include any identifiable information about you. They will not record your name or any other personal details.
- Only your practitioner will be able to identify your records, which they will do using a unique identifier that your practitioner will create.
- Your consent form will be stored by your practitioner in line with their organisation's policies and procedures, so your signature and name will not be associated in any way to the responses on the electronic form.
- Your responses will be recorded on a GDPR compliant system and will be transferred to AVIGuk's Google workspace for long term storage, which is also GDPR compliant.
- Your practitioner can save a copy of your responses should you wish to request these.
- Your responses will be combined with data from other clients and will be analysed to evaluate VIG. The analyses may be written up and published in academic journals and presented at conferences. All the responses are anonymised and researchers will not be able to identify you or your practitioner from the records.

Will the data be secure?

- The Data Collection System is hosted by Kobotoolbox. Both Kobotoolbox and Google workspace are GDPR compliant. Access to the data recorded on the VIG-DCS is strictly controlled by AVIGuk staff responsible for research and data management. Your practitioner has authorisation from their organisation to use the online system.

Please sign on the next page...

What happens if I say no?

You do not have to agree for your responses to be recorded this way and there will be no detriment to you if you choose not to. Your practitioner will have a paper copy of the form instead and it will not affect the delivery of VIG. You will receive the same service and care from your practitioner either way.

Thank you for taking the time to read this information. If you are happy for your responses to be recorded on the VIG-DCS system, please sign the consent form below.

- I understand that I cannot be directly identified on the system
- I understand that my data will be used for research purposes and to show the effectiveness of VIG but that no details about me will be included
- I understand that my consent form will be stored separately to my data
- I understand that the electronic data will be stored on a GDPR compliant system
- I understand that my practitioner will save my responses to keep in my client file
- I understand that the data will be accessed by the VIG-DCS research team
- I confirm that I have had the opportunity to ask questions about the VIG-DCS and how my data will be used

I have read and understood the client consent form and consent to my practitioner using the VIG-DCS system to input my data.

Signed (client):

Date:

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Client Name:

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Practitioner Name:

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